

# ACTION STEPS AND DISTRIBUTION OF TASKS FOR THE FOLLOWING SIX MONTHS

TASK	ACTION STEP	RESPONSIBILITY	TIME LINE
<b>WP1-1.1 Report on DRM&amp;FSE MPs in EU and WBC</b>	Finalization and integration of all reports in one joint report	UNS/ reviewed by ALL	10 <sup>th</sup> of March
<b>WG1-1.2 Report on WBC needs for DRM&amp;FSE MPs and learning outcomes</b>	Final version of Questionnaire for Youth	EYP-youth In coordination with ALL/UNS	10 <sup>th</sup> of March
	Final version of Questionnaire for Professionals	NUZOP-professionals In coordination with ALL/UNS	10 <sup>th</sup> of March
	Conducting Survey (define sample and channels in Tirana)	EYP/NUZOP/PRDM/Ministry of B&H/UCCIA – potentially WBC HEIs could also distribute the Questionnaire to professional contacts	From 15 <sup>th</sup> of March to 5 <sup>th</sup> of April
	Analysing data and preparing report	EYP-youth NUZOP-professionals In coordination with ALL/UNS	From 5 <sup>th</sup> of April to 15 <sup>th</sup> of April
	Survey report presentation of conducted surveys of children, youth and professionals – EYP/NUZOP	EYP-youth NUZOP-professionals	Presentation during the Study visit in ALL-April
	Final version of joint report	EYP/ NUZOP In coordination with ALL/UNS	15 <sup>th</sup> of May
<b>WP1 - 1.3 Presentation of developed DRM&amp;FSE MPs Curricula</b>	Preparing draft of new/modernized/developed MP curricula and syllabi drafts aligned with regional needs and NQF/EQF, with agreed common learning outcomes On AL+ENG/SRB+ENG/BiH+ENG	P1-P6 (UNS, UTA,EPOKA,UBL,UTZ,VTSNS) Role of partners P7-P11 is a coordinating and expert one – transfer of knowledge, experiences and consultancy.	Presentation during the Study visit in ALL-April
	Final version of joint report	In coordination with ALL/UNS	15 <sup>th</sup> of May
<b>WP1 - 1.4 Procure, install and activate equipment</b>	Finalizing the equipment specification	P1-P6 (UNS, UTA,EPOKA,UBL,UTZ,VTSNS)	10th of March to deliver to UNS
	Lunching the procurement procedure	P1-P6 (UNS, UTA,EPOKA,UBL,UTZ,VTSNS)	End of March – Serbia Others - end of March/beginning of April

	Install and activate the equipment	P1-P6 (UNS, UTA,EPOKA,UBL,UTZ,VTSNS)	Foreseen due: 15 <sup>th</sup> of October 2017.
<b>WP2 – 2.1 Report on WB needs and EU trends in DRM&amp;FSE PhD</b>	Final version of Questionnaire for Students	P1-P6 (UNS, UTA,EPOKA,UBL,UTZ,VTSNS) Lund will coordinate this	Presented and discussed in ALL-April
	Report on needs for PhD in WBC	P1-P6 (UNS, UTA,EPOKA,UBL,UTZ,VTSNS) For Albania/Serbia/BiH	Presentation during the Study visit in DTU/LUND-June
	Partners P7-P11 will analyse and prepare report on EU trends in DRM&FSE PhD studies and review defined learning outcome.	P7-P11 (DTU,ALL,LUND,UKIM) – Lund will coordinate this	Presentation during the Study visit in DTU/LUND-June
	Final version of joint report		mid of June
<b>WP2 - 2.2 Report on teaching staff resources for MPs and PhD in WBC</b>	Collecting data through in-site research and on-line information a on the existing and future teaching staff resources for DRM&FSE Master and PhD study programs in WBC. Teaching staff resources will be assessed in relation to analysed WB needs and EU trends in the field (2.1). It should result in integrated data on competent teaching staff resources for DRM&FSE PhD in WBC, as well as on shortages in their number or skills.	P1-P6 (UNS, UTA,EPOKA,UBL,UTZ,VTSNS) Lund/DTU will coordinate this	mid of June
	Obtained data prepared in a form of report.	Lund/DTU will coordinate this	Presentation during the Study visit in DTU/LUND-June
	Final version of joint report		End of July
<b>WP2 - 2.3 Report on compared PhD models and curricula</b>	Preparing report	Lund will coordinate this	Presentation during the Study visit in DTU/LUND-June
	Final version of joint report		End of July
<b>WP6 - 6.1 Report on WBC needs for LLL courses</b>	Final version of Questionnaire for LLL	UZA-Ziline	10 <sup>th</sup> of March
	Conducting Survey (define sample and channels in Tirana)	P1-P6 (UNS, UTA,EPOKA,UBL,UTZ,VTSNS) UZA will coordinate this	??? discuss with UZA
	Analysing data and preparing report	UZA will coordinate this	??? discuss with UZA

	Presentation of Report on needs for LLL courses in WBC –draft version	P1-P6/P12-P16	Presentation during the Study visit in ALL or in DTU ??? discuss with UZA
	Presentation of Report on needs for improvement in DRM&FSE human resources, competences and skills	P7-P11	
	Final version of joint report		??? discuss with UZA
<b>WG6 - 6.2 Report on defined LLL outcomes</b>	?	UZA will coordinate this	Presentation during the Study visit in DTU/LUND-June
	Final version of joint report	UZA will coordinate this	Mid of July

